



ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ ਸ੍ਰੀ ਗੁਰੂ ਗੋਬਿੰਦ ਸਿੰਘ ਕਾਲਜ ਆਫ ਕਾਮਰਸ Sri Guru Gobind Singh College of Commerce

(University of Delhi)

NAAC A++ Accredited

Pitampura, (Opposite TV Tower), Delhi-110034

Minutes of the Meeting

Task Force Constituted for Deciding the Scope and Functioning of Societies/Committees under the Staff Council

Date: Tuesday, 13 May 2025

Time: 2:30 PM – 4:30 PM

Venue: Principal's Office

Agenda

To discuss the restructuring, scheduling of flagship events, budgeting, and governance framework for academic/professional societies with the objective of reducing duplication of activities and optimising academic days.

Members Present

1. Prof. Kawal Gill, Principal *Kawal Gill*
2. Prof. Harvinder Kaur, Secretary, Staff Council *Harvinder Kaur*
3. Dr. Rachna Sethi, Convener, IQAC *Rachna*
4. Prof. Satvinder Kaur, Convener, Cultural Committee *Satvinder Kaur*
5. Dr. Sandeep Singh, Convener, Sports Committee
6. Dr. Tarvinder Kaur, Convener, Internal Assessment Committee *T.Kaur*

Points Discussed

1. Scope and Objectives of Societies

- Each society shall clearly define and document its scope, objectives, and proposed activities.

2. Membership Structure of Societies

- a. Each society may have a maximum of 30 student members as per the existing practice.
 - b. The composition of the society shall be as follows:
 - Office Bearers (OBs): 5
 - Core Team Members: 5
 - Executive Members (EMs): 10
 - c. These 20 members may be selected from students of the 2nd, 3rd, and 4th years.
 - d. The remaining 10 members shall be from the 1st year.
 - e. A student shall not serve as an Office Bearer in more than one society and shall, therefore, be eligible for only one Office Bearer trophy. However, a student may be a member in a maximum of two additional societies. Thus, a student may be associated with up to three societies in total.
 - f. Members other than Office Bearers shall receive certificates only on Annual Day, as per the existing practice.
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3. Attendance Benefits

- a. Attendance benefits shall be granted only to Office Bearers, Core Team Members, and Executive Members as per the following limits:
 - Office Bearers – up to 30%
 - Core Team Members – up to 20%
 - Executive Members – up to 10%
 - b. First-year members shall not be eligible for attendance benefits. However, they may apply for leadership positions in subsequent years.
 - c. A student may claim attendance benefit from only one society, as per the existing practice.
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4. Events and Activities

- a. Each society shall organise only one flagship annual event. The scope and objective of the event should be clearly defined.
- b. In addition to the flagship event, societies are encouraged to organise special lectures, speaker sessions, panel discussions, expert talks, or similar academic activities aligned with

their objectives. Such activities must remain department-specific and should not disrupt regular classes across the college.

c. Treasure hunts and similar activities shall not be permitted.

d. Professional and departmental societies shall not organise cultural programmes/events.

e. The same speaker shall not be invited by more than one society.

f. YouTubers/influencers shall not be invited for society events.

g. All events, other than the flagship annual event, must be conducted between 1:00 PM and 4:00 PM.

h. Helpdesks shall not be permitted. Recruitment interviews and society meetings must be conducted only after 2:00 PM.

i. Any society found violating these guidelines shall be suspended for the entire academic year.

j. Such societies shall also not be eligible for recognition on Annual Day.

5. Budget

a. The proposed budget allocation for flagship annual events shall be as follows:

- Urja – ₹75,000
- Arthshastra – ₹50,000
- All other societies – ₹40,000

b. In case the expenditure exceeds the allotted budget, the society shall arrange additional funds through sponsorships.

c. The allocated budget shall be inclusive of prize money. Prize money shall not exceed ₹10,000 from the allotted budget. Any additional prize amount must be arranged through sponsorship funds.

d. All sponsorship proceeds shall be routed through the college account. The college may retain 10% plus GST from sponsorship proceeds, subject to policy approval.

e. Honorarium for speakers shall be included in the estimated budget and shall be as per the University norms:

- Honorarium – ₹3,000
- Conveyance – ₹1,000

f. The approved photography charges shall be as follows:

- Half Day (50 photographs) – ₹2,500
- Full Day (100 photographs) – ₹5,000

g. It was advised that lunch arrangements should preferably be made through the college hostel. However, food and lunch arrangements through the hostel shall be subject to availability and prior intimation of at least two days.

h. In cases where only a few guests are invited, lunch/refreshments may be arranged externally; however, the expenditure must remain within the allotted budget.

i. Estimated budgets for all events must receive prior approval.

6. Calendar for Flagship Annual Events

a. Societies shall be grouped into clusters and allotted a common day for conducting their flagship annual events.

b. Some groups shall conduct their events during the Odd Semester, while others shall conduct them during the Even Semester.

c. The proposed schedule for these events shall be Thursday and Friday over two consecutive weeks after the Mid-Semester Break.

d. All four major venues of the college shall be utilised simultaneously by the societies scheduled for the day. Venues shall be allocated subject to availability, and only one venue shall be allotted per society.

e. The flagship events of Virtuoso and Invictus shall be organised during the Cultural Fest.

f. Cultural societies shall conduct their flagship annual events only during the Cultural Fest.

Proposed Grouping of Societies for Flagship Annual Events

Odd Semester

Group No.	Societies
1	Finance and Consulting, Infinity, Modulus
2	Gyan, Galiyara, Meraki, Sports
3	BMS, International Cell, Quest
4	Rotaract, NSS, Ecosperity

Even Semester

Group No.	Societies
5	Urja, Republic, ACE
6	Arthshastra, 180+ Mark in Mind (Merged), BBE
7	Jaagriti, NCC, Aushadhi
8	Cross Swords, Enactus

Additional Remarks

- It shall be the responsibility of the Convener to communicate the above rules and guidelines to the respective student teams.
- These rules may be reviewed in the following academic year. The grouping of societies and semester allocation may also be revised, if required.